

COLLEGE ADMISSIONS APPEAL TIMETABLE 2023

Appeals for normal round of admissions

Date of allocation of places	1st March 2023
Deadline for lodging appeals and providing evidence to support the appeal	31 st March 2023
Appeals will be heard by	May / June 2023
Notice of appeal hearing	At least 10 college days' notice of appeal hearing.
Deadline for Board of Directors to submit evidence for the appeal	At least 10 college days' notice of appeal hearing.
Deadline for sending appeal papers to all parties	No later than 10 college days before the appeal hearing.
Deadline for appellant to submit additional evidence	Five college days before the appeal hearing, evidence submitted late may not be considered.
Decision letters sent to applicant	Normally within five college days.

Appeals for Sixth Form – appeals may be made by the student and/or the parent/carer

Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	20 college days from the date of notification that the application was unsuccessful
Where the offer of a place would have been conditional upon exam results - Appeals will be heard	Within 30 college days of confirmation of those results
Where the offer of a place would not have been conditional upon exam results - Appeals will be heard	Within 40 college days of deadline for appeals
Notice of appeal hearing	10 college days notice of the appeal hearing
Deadline for Board of Directors to submit evidence for the appeal	10 college days before the appeal hearing
Deadline for sending appeal papers to all parties	No later than 10 college days before the appeal hearing
Deadline for appellant to submit additional evidence	5 college days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard by	At the same time as previously scheduled appeals or within 30 college days of appeal being lodged
Decision letters sent to appellant	Normally within five college days

Appeals for in-year admissions

Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	20 college days from the date of notification that the application was unsuccessful
Appeals will be heard	Within 30 college days of deadline for appeals
Notice of appeal hearing	At least 10 college days' notice
Deadline for Board of Directors to submit evidence for the appeal	10 college days before the appeal hearing]
Deadline for sending appeal papers to all parties	No later than 10 college days before the appeal hearing
Deadline for appellant to submit additional evidence	five college days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard	At the same time as previously scheduled appeals or within 30 college days of appeal being lodged
Decision letters sent to appellant	Normally within five college days