

“INSPIRING HEARTS AND MINDS WITH CHRIST AT THE CENTRE OF ALL WE SAY AND DO”

A BEHAVIOUR CURRICULUM THE MILNER WAY



Bishop Milner
CATHOLIC COLLEGE



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Our college Mission of 'Inspiring hearts and minds with Christ at the centre of all we say and do', tells us that we are all role models who must strive to set a good example, **just like Jesus did.**

Achieving this requires us to celebrate both our unwavering commitment to high standards, and, our belief that **the teaching of behaviour** should focus on positivity and success – for the individual person, the greater good of our college community, and society as a whole.

Our behaviour curriculum is about so much more than simply what to do and what not to do; about more than basic rules and expectations.

Instead, it provides us with a really powerful opportunity: not just to explore our college identity, but to work together on putting that identity into action, with a really strong sense of why we do, what we do, the way we do it!

Growing in a shared understanding, with a shared language, of what successful behaviour looks like is vital in helping everybody to **truly belong.**

IT IS THE MILNER WAY

The development of a strong behaviour curriculum also allows us to avoid false assumptions about how well all community members really understand the motivations that underpin the behaviours we insist upon - and whether everyone has all the tools needed to consistently adhere and flourish.

It provides opportunities to learn, to reward and to grow. Far from the mentality of 'behave this way because we told you to', our behaviour curriculum is there to help students see the lasting value of understanding our words and actions in such depth.

While it naturally outlines behaviours necessary in a school environment, much of it pertains more widely to common decency, manners and respect.

At BMCC, we feel keenly our responsibility to shape our young people for their future places of work and as citizens of the world.

Therefore, we are unapologetic in expecting nothing but the best for them and for our shared environment.

As always, we also expect the full support of parents and carers when achieving such goals.

IN REFERENCE TO SIX KEY CATEGORIES OF BEHAVIOUR, THE STRUCTURE OF THIS CURRICULUM IS DESIGNED TO OFFER CLEAR AND DIRECT GUIDANCE BY PROVIDING:

WHAT

ASPECT OF BEHAVIOUR IS OF FOCUS

HOW

TO ACTION THIS SUCCESSFULLY

WHY

THIS PARTICULAR BEHAVIOUR IS SO IMPORTANT

DO

AN IMAGE OF THE SUCCESSFUL BEHAVIOUR IN ACTION

THE SIX CATEGORIES OF BEHAVIOUR REPRESENT THE MILNER WAY:

- 1** STARTING THE DAY
- 2** PRAYER, WORSHIP AND LITURGY
- 3** IN CLASSROOMS
- 4** MOVING AROUND COLLEGE
- 5** AT BREAKS AND LUNCH TIMES
- 6** OUTSIDE OF COLLEGE

Just like our academic and personal development curriculums, our behaviour curriculum will be age-appropriate, highly ambitious and fully inclusive.

Staff, students and parents will therefore receive regular support and information to ensure it is implemented for the greatest chance of impact and success. The BMCC community deserves it.

**“INSPIRING HEARTS AND MINDS WITH CHRIST
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THE MILNER WAY STARTING THE DAY



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WHAT MORNING PUNCTUALITY

HOW

Get out of bed early enough to leave plenty of time to eat breakfast, get ready, make sure you have everything you need and navigate your journey. Pack your bag the night before and plan your travel and its timings. Students must be onsite by 8.50 but you will need to arrive well before then to ensure that you have reached the Astro on time for Daily Affirmation.

WHY

Being punctual is one of the most important habits you will need in life – particularly in the workplace. Your day is much more likely to be smooth and stress-free if it gets off to a good start. If every day starts positively, your well-being is improved. Rushing around and not feeling prepared can also cause barriers that are avoidable.

Remember: Jesus taught us that we are called to greatness!

Starting the day as we mean to go on is The Milner Way!

DO



WHAT DAILY AFFIRMATION

HOW

Make your way to the Astro as soon as you arrive so you can be prompt in finding your tutor group's position and taking your place in alphabetical order and single file, facing the front. Ensure that your uniform is perfectly worn. Listen carefully to the notices and praise shout-outs that are being shared and join in proudly when we make the sign of the cross together and pray. When your tutor dismisses you, it is time to walk silently and in single file into college.

WHY

As a Catholic community, we celebrate opportunities to gather as one. Standards checks are there to promote excellence, high expectation and preparedness - not to punish or criticise. Offering daily messages of praise and affirmation is a special way of giving thanks to you and to God for the wonderful things we achieve in our community each day. Joining in collective prayer places our day into God's hands and inspires us to do good with it and be who he has called us to be.

Remember: Jesus taught us that we are called to participation and community.

High Standards and belonging is The Milner Way!

DO



WHAT TUTOR TIME

HOW

As you arrive in your classroom, it is now time for the SAINT curriculum to begin. Await your form tutor's instructions and prepare yourself for the importance of tutor or student-led prayer. Join in loudly and clearly when it is time.

Whatever the SAINT activity for the day, treat the work with the same importance as other lessons, ensuring that your contributions are meaningful and thoughtful.

Accept opportunities to lead, experience new things and support other tutees as an active community member.

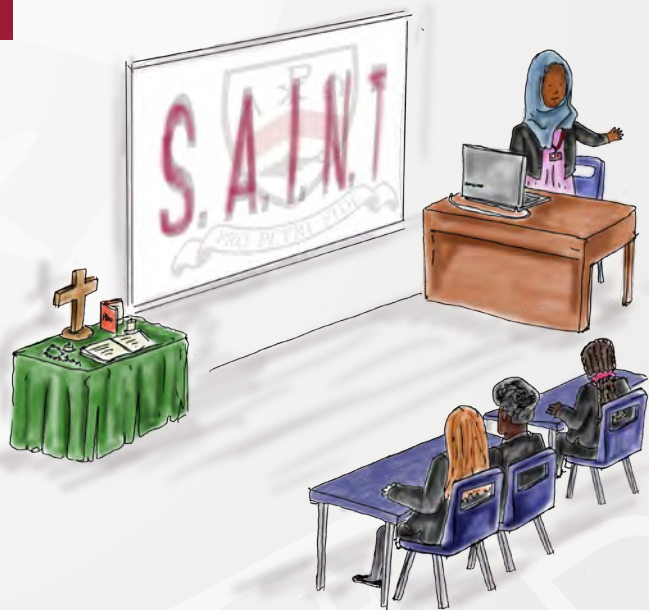
WHY

Your Form Tutor cares about you and wants you to succeed: they are your champion. This is also an important time to start your day in prayer. The SAINT curriculum will equip you with the wider skills and knowledge to help you grow more widely as a young person.

Remember: Jesus taught us to stand in solidarity with others so use this time to learn about the issues in the world and how you can make a difference.

Prioritising your personal development is The Milner Way!

DO



WHAT APL

HOW

Line up in the quad in tutor groups, alphabetical order and single file with uniform perfectly worn. Enter the hall in silence and calmly take your seat, facing the front at all times.

Sustain focus on whoever is leading or performing and track them if they move. Participate actively by: making the sign of the cross as you have been taught, joining in with prayer and answering questions or volunteering ideas clearly and sensibly when asked.

Leave the hall adhering to the same protocols you entered with.

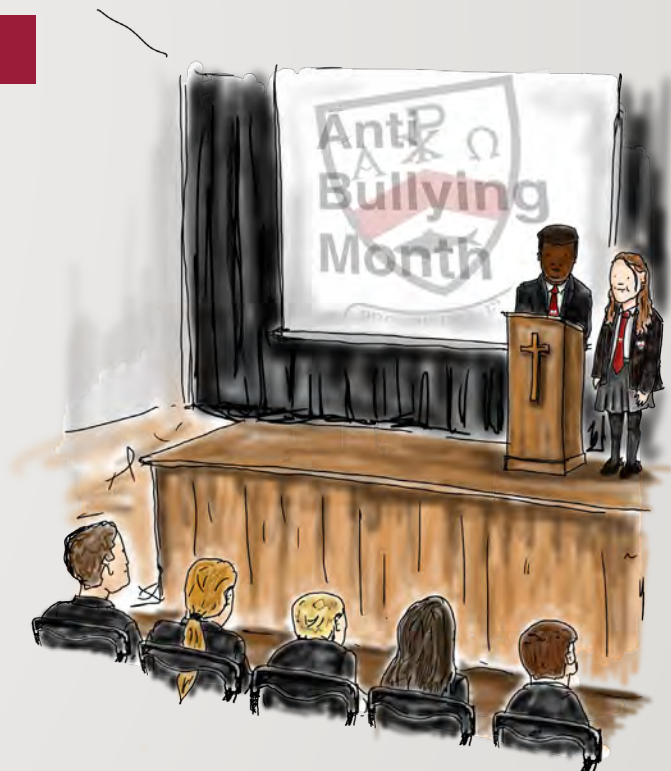
WHY

This is a special time when you and your year group gather together in prayer to praise God. It is also a time for listening to important messages, giving thought to worldly issues and sharing in the gifts and talents of others. Therefore, listening carefully and engaging respectfully is key. APL's remind us we belong to the BMCC family.

Remember: Jesus taught us to work together, to gather and be as one.

Gathering as a family and sharing our unique gifts and talents is The Milner Way!

DO



THE MILNER WAY

PRAYER, WORSHIP AND LITURGY

WHAT ENTERING AND EXITING SACRED PLACES

HOW Come in to the chapel (or hall) silently and in single file, bowing or genuflecting at the altar. Take your seat calmly, be still, and always face the front. When you leave, do so in the same orderly and controlled way: maintaining silence and single file until you are well clear of the sacred space.

WHY Sacred places represent our faith, they are important as Jesus is present. If you are in a church or a chapel, the Body of Christ may be present behind the altar so it is important we show respect.

Remember: Jesus taught us that 'when two or three are gathered in my name, I am there in the midst of them'.
Respecting the importance of our surroundings is The Milner Way!

DO



WHAT REVERENCE AND RESPECT

HOW Your body language will help you to show reverence and respect. Sit up straight, face the front, watch attentively and try to be still throughout. Sometimes you will be silent, others times you will be joining in with prayer, song or discussion when appropriate.

WHY Behaving reverently creates the right atmosphere for us to place ourselves before God. It shows Him respect and praise. There may also be a special intention or focus for the gathering which deserves our undivided attention.

Remember: Jesus taught us the importance of respect.
Observing the holiness of faith gatherings is The Milner Way!

DO



WHAT ACTIVE PARTICIPATION

HOW

Join in prayers and song aloud - confidently and sensibly.
If delivering a reading or answering a question, take time over your words and be sure to pronounce them clearly and carefully.
Always make the effort to contribute purposefully to discussion and listen actively to what is being said by thinking deeply about its message and how it can be acted upon.

WHY

Faith may have moments of silence, but using our voices to praise God and create joy is at the heart of worship and liturgy.
You have so many God-given gifts and talents and contributing to these celebrations is a powerful way of sharing them with Him and each other.

**Remember: Jesus taught us how to pray and worship God.
Following in Jesus' example is The Milner Way!**

DO



WHAT GO FORTH AND BEAR WITNESS

HOW

When the gathering is over, take the message with you and put it into action.
We can bear witness in what we say, what we do and how we treat others.
Examples include: kindness, acts of charity, making a difference in the world and many, many more.

WHY

Acting upon the messages within prayer means doing God's work here on earth.
It may not always be easy, but putting our faith into practice is how we make the world a better place.

**Remember: 'Christ has no hands-on earth now but yours'.
Being a Gospel activist is The Milner Way!**

DO



THE MILNER WAY IN CLASSROOMS

WHAT STARTING THE LESSON

HOW

You have already walked in calmly and quietly – wishing your teacher good morning or good afternoon on your way in. Without delay, stand behind your chair, place your equipment, planner and reading book on the desk. Wait silently for your teacher's instructions, facing the front. Double check that your uniform is perfectly worn.

WHY

A prompt and orderly start sets the tone for learning to be focused and purposeful. Conducting ourselves in this way shows respect to the teacher, the importance of the learning that is about to take place, and everyone else around us. We all have a right to uninterrupted learning so let's start as we mean to go on.

Remember: Jesus taught us the importance of being attentive.

Being organised and prepared is The Milner Way!

DO



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WHAT SPEAKING AND LISTENING

HOW

Speaking: Project your voice clearly and at a steady pace, taking care to pronounce words carefully. Use Standard English and articulate yourself in full sentences – being ambitious with your vocabulary where you can.

Listening: Always look directly at whoever is talking and track them if they move. Wait until someone has finished before speaking yourself. As well as eye-contact, non-verbal cues such as nodding or smiling are a good way of showing appreciation for what is being said. Form opinions about what you hear so you are prepared to build or act upon it.

WHY

What you have to say is important so how you deliver it should do your words justice. Developing skills of public speaking will also help build confidence and prepare you for the world of work. Concentrating on someone when they speak shows respect for their contributions and gives you time to generate thoughts and ideas of your own at the same time. Learning to appreciate different views and perspectives can only happen when listening does.

Remember: Jesus taught us that God speaks through us.

Being eloquent and fully engaged is The Milner Way!

DO



WHAT PRESENTATION OF WORK

HOW

All written work is completed in black pen and words must be clear and legible in your best handwriting.

Mistakes should be ruled out with a single neat line and your books and folders free from scribbles.

Do all underlining of dates and titles using a ruler and fasten additional sheets in neatly and securely.

Diagrams, charts and graphs must always be in pencil.

WHY

Taking pride in the appearance of your work shows that you value its importance.

Books and folders should reflect your willingness to always do your best and work that is well presented can be learnt from later on.

Striving for excellence is also part of our college identity and Mission.

Remember: Jesus taught us to show care in everything we do.

Attention to detail is The Milner Way!

DO



WHAT ENDING THE LESSON

HOW

Pack your things away quickly and stand silently behind your chair, checking again that your uniform is perfectly worn.

When the teacher gives you permission to leave, follow their instructions and exit the classroom in a calm and orderly manner.

Please thank your teacher or TA for the lesson and wish them a good day!

WHY

A controlled and orderly dismissal supports punctuality and sets the tone for moving calmly around college.

Acknowledging staff shows appreciation and respect which always supports good relationships.

Remember: Jesus taught us the importance of being grateful.

Being compliant and polite is The Milner Way!

DO



THE MILNER WAY MOVING AROUND COLLEGE



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WHAT HOLDING DOORS OPEN FOR OTHER PEOPLE

HOW If someone is close behind you and passing through the same door: wait until they arrive, smile at them and wish them good morning or good afternoon as you hold open the door.

WHY This is a mark of courtesy and respect. It shows that we are aware of the people around us and that we are willing to go out of our way to assist and acknowledge them.

Remember: Jesus taught us to always help others.
Friendliness and good manners are The Milner Way!

DO



WHAT CORRIDORS AND STAIRWELLS

HOW Always take the most direct route and walk through the corridors or stairwells calmly and quietly, keeping to the left-hand side. Be mindful of anyone walking in the opposite direction, giving each other personal space as you pass. If you are walking with others, make sure your volume is appropriate and there is enough room for people to pass comfortably the other way. If corridors get too busy, stand by and wait patiently for others to pass, or choose an alternative route if that is quicker. Make sure that all food and drink has been put away before entering the building.

WHY Orderly and purposeful movement is one of the things that helps us keep our college safe and calm. It also helps you to be punctual to lessons.

Remember: Jesus taught us to lead by example.
Modelling good behaviour is The Milner Way!

DO



WHAT INTERACTIONS WITH PEOPLE

HOW

It might not always be possible if there are too many people, but if you pass another person on your way around college, be sure to greet them.

If it is a staff member or visitor, wish them a good morning or good afternoon.

If it is a fellow student, smile at them and keep a respectable distance.

Remember to always ask first before touching another person's belongings.

WHY

Our college is a place of warmth and welcome. Making the effort to recognise others is a sign of respect and good manners.

The simplest acts of kindness are sometimes the most effective but often the ones that are overlooked.

Remember: Jesus taught us to love thy neighbour.

Being kind and considerate is The Milner Way!

DO



WHAT ARRIVING AT EACH LESSON

HOW

Arrive on time to your lesson with the rest of your class and remove any outdoor wear.

Line up in single file so there is room for others to pass.

Stay conscious of your volume and the personal space of those around you. Your teacher will be at the door to greet you so be sure to wish them good morning or good afternoon on your way in.

WHY

Being motivated and ready to learn starts before the lesson does.

Punctuality is the first sign of commitment to your learning and a calm arrival helps to set the right tone for the rest of the lesson ahead.

Positive interactions between teacher and student at the start of the lesson also helps to protect good relationships.

Remember: Jesus taught us to be wise and listen to good advice.

Being punctual and polite is The Milner Way!

DO



THE MILNER WAY BREAK AND LUNCH TIMES



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WHAT DINING AND CANTEEN ETIQUETTE

HOW

Queue in single file, waiting your turn calmly and patiently. Using good manners when ordering your food involves making eye-contact, smiling and always saying please and thank you. Sit down quietly to eat and use the correct cutlery, chewing with your mouth closed and talking at an acceptable volume when not eating. When finished, take your own plates and cutlery to the tray stack area and place any rubbish in the bin provided. Leave in an orderly manner as soon as you have finished to make room for others.

WHY

Queuing properly ensures safety and fairness and good table manners show decorum. The catering staff work hard and do a very important job and are deserving of your gratitude and respect. It is not their job to clean up your mess.

Remember: Jesus taught us to be intentional and set a good example for others.

Demonstrating self-discipline and refinement is The Milner Way!

DO



WHAT LITTER

HOW

In and around the college grounds, you must responsibly place your litter or unwanted food into the nearest bin. When you see litter lying around near you, pick it up and put it in the bin, whether you dropped it or not. In classrooms, use the recycling bin provided for discarded paper. Make sure that all food and drink has been put away before entering the building.

WHY

We are stewards of the earth who care for our common home and are responsible for changing what we can for the better and making a difference. Working together in making our college a nice place to be also shows respect for what we are blessed to have.

Remember: Jesus taught us to be grateful and care for God's creation.

Pro-activity and Stewardship are The Milner Way!

DO



WHAT SAFE USE OF SOCIAL SPACES

HOW

Socialise in small groups rather than big crowds, keeping volume to an acceptable level.

Observe the personal space of others and avoid unnecessary contact at all times.

Move at a steady walking pace because running can cause disruption or be unsafe. If you ever see a problem, go in the opposite direction or alert a member of staff immediately.

All ball games must be played on the MUGA.

WHY

These spaces give you a place to sit, relax and enjoy the company of your friends but they become unsafe if such boundaries aren't observed. A happy and stable community atmosphere is very important.

Remember: Jesus taught us to promote peace and harmony in the world.

Being safe and civilised is The Milner Way!

DO



WHAT USE OF TOILET FACILITIES

HOW

Queue sensibly, showing respect to duty staff and observing the rule that toilets should have no more than 3 students in at any one time – unless duty staff say otherwise.

Smile and greet the staff member on duty and put away any snacks or drink before entering the toilet.

Cubicles are for one person only and should always be left clean and tidy.

Leave as soon as you have used the facilities so that others are not kept waiting but remember to wash and dry your hands thoroughly before you go.

WHY

Behaving this way is for the common good of our community and our shared facilities.

Demonstrating safe and hygienic habits is a vital part of protecting our own dignity and being conscious of cleanliness also shows respect to our hard-working cleaners and site staff.

Remember: Jesus taught us to respect ourselves, one another and the environment.

Courtesy and decency is The Milner Way!

DO



THE MILNER WAY OUTSIDE OF COLLEGE



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WHAT TRAVELLING TO AND FROM COLLEGE

HOW

Queue and wait your turn getting on and off public transport. When on board, keep to an acceptable volume and always show good manners to members of the public. Be prepared to give up your seat if someone else needs it more than you. Cross roads sensibly – staying alert to traffic and sights and sounds around you. Wear your uniform correctly until you get home. If a member of the public speaks to you, be sure to answer them politely.

WHY

When you are wearing the Bishop Milner uniform, you are representing the college and should do so with pride by demonstrating our values and expectations.

Remember: Jesus taught us the importance of behaving with dignity and treating others with dignity too.

Being community-minded and a responsible citizen is The Milner Way!

DO



WHAT CONDUCT IN PUBLIC PLACES

HOW

Stay sensible and avoid entering places in large numbers, remembering to speak using appropriate language, volume and tone. In shops, treat staff with respect and always say please and thank you. Help to keep your local areas clean and tidy by using bins provided. If a member of the public needs help, show them kindness.

WHY

Being a civilised member of society is so important – now and in later life.

Helping public areas to be calm and pleasant places requires positive behaviour choices and people deserve our respect whether we know them or not.

Remember: Jesus taught us the importance of being thoughtful and kind.

Being courteous and caring for our common home is The Milner Way!

DO



WHAT HOMEWORK/INDEPENDENT LEARNING

HOW

Record homework carefully in your planner and ask questions if unsure of what is expected of you.

Work in a timely manner, ideally in a calm place without distractions.

Hand homework in on time and always communicate with your teacher if there is a barrier to you completing it.

Sticking to a routine and finding time for your hobbies is also good for your well-being.

WHY

Homework will allow you to consolidate and build upon the knowledge gained from your lessons during the college day. Completing it to the best of your ability shows commitment to your own academic success and helps you to develop skills of independence and organisation needed for the world of work.

Remember: Jesus taught us God has a plan for us so let's work hard to realise it.

Being motivated and keen to excel is The Milner Way!

DO



WHAT USE OF TECHNOLOGY AND SOCIAL MEDIA

HOW

Make sure that no-one else has access to your personal devices and keep your passwords safe and private to protect your personal information.

When you have reached the minimum age and have the permission of a parent, use social media with caution – ensuring that all interactions are positive and productive and remembering that face-to-face exchanges are usually more useful.

Before sending or posting, always ask yourself: would I like this said to or about me? Always tell an adult if you see anything that is troubling you.

WHY

Appropriate conduct online is crucial to both your safety and to your relationships with others.

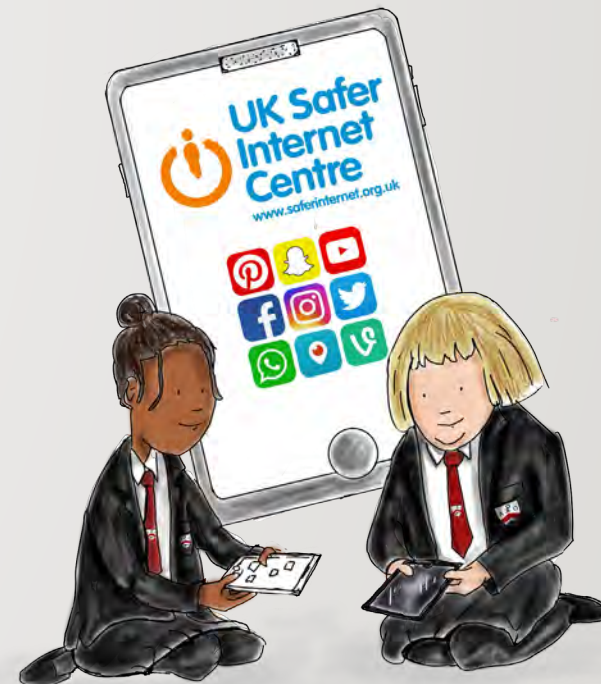
Great harm can be caused by saying or doing things you wouldn't choose to in real life.

There are many risks associated with not using technology appropriately and age restrictions apply for a reason.

Remember: Jesus taught us to prioritise human dignity.

Staying safe and self-aware online is The Milner Way!

DO





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